

POLICY

For ICMP Core Support to Family Associations

1. ICMP has been making grant awards to associations of families of missing persons to support their activities and their core costs for the past several years. Core support is defined as financial assistance to support the basic operations of an association which include funds for office rent, telephone, fax, and postage costs, office supplies (paper, etc.), utilities, and in some cases, stipends for staff.
2. Wishing to stress that ICMP is making a limited **investment** in the future growth of associations and in an effort to be **fair** to different associations who are applying for support, ICMP has developed the following guidelines for core support. These guidelines provide figures as ceilings for support, meaning that lower requests are welcomed, but these are the **maximum amounts** that can be covered by ICMP. These maximum amounts do not include budget amounts for project activities. Associations are encouraged to seek other sources of financial support to cover their core and project costs which exceed the contributions that ICMP is able to award.
3. To be eligible to be considered for core support applicants must be legally registered non-governmental citizens associations with the primary mission of addressing the missing persons issue in former Yugoslavia.

CORE SUPPORT MAXIMUM MONTHLY AMOUNTS

STIPENDS:

One stipend for Manager of the Project up to 250 KM/125 EUR

OPTIONAL:

One stipend for Project Assistant or Expert Fee up to 150 KM/75 EUR

OFFICE COSTS:

Renting the office up to	500 KM/250 EUR
Phone/Fax/E-mail communications up to	300 KM/150 EUR
Postage/Delivery up to	50 KM/25 EUR
Utilities (electricity, water, heating) up to (if is not already included in renting of the office)	150 KM/75 EUR
Office supplies (papers, pens, toner cartridge, etc.) up to	150 KM/75 EUR
Other material costs/supplies up to	100 KM/50 EUR

NOTE:

If your proposed costs are less than those presented above, you are not able to receive more than the amount proposed.

4. ICMP staff hope that you will understand our desire to have a consistent policy with regard to supporting core costs of associations of families of missing persons. The policy shall be revised on an as-needed basis.

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